

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: Request for Quotation

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR # 2017-094
SVP 632
June 22, 2017
215

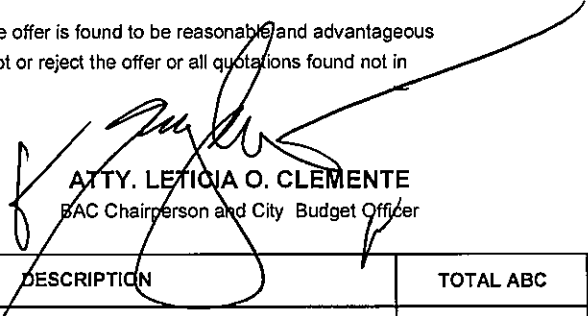
Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"


ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	LOT	Office Supplies	151,286.62		
	13	pc	Data Storage, Flash Drive, 16GB, USB 2.0 (136)			
	800	pc	Data Storage, Recordable (CD-R), 700MB (116)			
	32	cartridge	Ink, Canon CL-810, Black (257)			
	25	cartridge	Ink, Canon CL-811, Tri-Color (258)			
	8	bottle	Ink, EPSON L220, 70 ml, Black (4797)			
	4	bottle	Ink, EPSON L220, 70 ml, Cyan (4798)			
	4	bottle	Ink, EPSON L220, 70 ml, Magenta (5680)			
	4	bottle	Ink, EPSON L220, 70 ml, Yellow (5679)			
	7	bottle	Ink, EPSON T6641, Black (253)			
	3	bottle	Ink, EPSON T6644, Yellow (256)			
	4	bottle	Ink, EPSON T6643, Magenta (255)			
	3	bottle	Ink, EPSON T6642, Cyan (254)			
	16	cartridge	Ink, HP 21 (C9351AA), Black (278)			
	6	cartridge	Ink, HP 22 (C9352AA), Tri-color (279)			
	8	cartridge	Toner, Brother TN-2260 (309)			
	3	cartridge	Toner, HP CE278A, black (340)			
	10	cartridge	Toner, HP CE285A, black, (341)			
	1	cartridge	Toner, HP Printer, CC530, Black (4362)			
	1	cartridge	Toner, HP Printer, CC531A, Cyan (4370)			
	1	cartridge	Toner, HP Printer, CC533, Magenta (4371)			
	1	cartridge	Toner, Samsung 101-MLT D101S (4326)			
<i>cherie</i>						

PURPOSE: For data storage, ink and toner supplies of printers at HSO.

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

 Name of Establishment

 Philgeps Registry No.

 Printed Name and Signature of Bidder

 Address & Contact Number

 TIN