

Republic of the Philippines
BIDS AND REWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF - GOODS-60
 Revised on: September 5, 2016
 Standard Form Title: Request For Quotation

Reference No: 1206
 Solicitation No: 795 Small
 Value Procurement
 Date: July 4, 2018
 OBR #

Sir/Madam:


Please quote your price of item.s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.

NOTE:

"PLEASE SEAL YOUR BIDS"


ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	LOT	File Tray & Etc c/o VArrious	44,680.30		
	50	piece	Certificate Frame - wood, 17"x13" -			
	70	piece	Certificate Frame - wood, A4 -			
	110	piece	Certificate Frames - wood, 8.5" x 13" (legal size) -			
	8	piece	File Tray - metal, 3 layers -			
	1	piece	Tape Dispenser - handheld, for 48mm width packaging tape -			

****Please submit and accomplish the attached Omnibus Sworn Statement together with this form****

PURPOSE: 3rd Quarter Office Supplies for CY 2018 c/o SP

- NOTED:
- 1) Delivery Period within _____ calendar days
 - 2) price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer for machines/equipment, please attach brochure.

COPIES OF THE BIDS WILL
 BE POSTED AT THE _____ PHO GEPS WEBSITE
 BAGUIO CITY GOVERNMENT WEBSITE
 THREE (3) CONSECUTIVE DATES

REFERENCE TO:
 POSTED ON: 7/11/18
 POSTING PERIOD: 7/11 - 7/14/18
 OPENING OF RFG/BIDS: 7/14/18
 POSTED BY: Bo

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address and Contact Number

TIN