

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
**(Goods and Services)**  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF -GOODS-60  
 Revised on: September 5, 2008  
 Standard Form Title: **Request for Quotation**

Reference No :  
 Shopping Solicitation No :  
 Date :  
 Obr # :

<b>PR # 15</b>
<b>SVP 80</b>
<b>January 25, 2018</b>
<b>101-999-18-01-4</b>

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

**NOTE:**  
**"PLEASE SEAL YOUR BIDS"**

**ATTY. LETICIA O. CLEMENTE**  
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
<b>1</b>	<b>1</b>	<b>lot</b>	<p><b>Security Services</b></p> <p>Security Services for the Baguio City Creative Hub event on February 10-24, 2018 at the Malcolm Square</p> <p>3 guards per shift, 2 shifts per day for 15 days (Feb 10-24, 2018)                      1st shift: 8am-4pm                      2nd shift: 4pm-12pm</p> <p>Terms of reference:                      1 guard roving                      1 guard stationed at the side of the establishments                      1 guard stationed at the side of the venue near the overpass</p> <p>20 guards additional for the program on February 10, 2018                      One shift: 3pm-11pm</p>	<b>74,030.00</b>		
<i>ac</i>			<p>THIS IS TO CERTIFY THAT THIS RFB WAS                      POSTED AT THE _____ METERS ABOVE                      _____ BAGUIO CITY GOVERNMENT WEBSITE                      _____ THREE (3) CONSPICUOUS SPACES</p> <p>REFERENCE : _____                      POSTED ON _____                      POSTED PERIOD _____                      OPENING OF BIDS: _____                      POSTED BY: _____</p>			

**PURPOSE:** To be deployed during the duration of th Baguio City Creative Hub event from February 10-24, 2018 at the Malcolm Square c/o CMO

- NOTE:**
- 1) Delivery Period within \_\_\_\_\_ calendar days
  - 2) Price Validity shall be for a period of \_\_\_\_\_ calendar days
  - 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year  
 Warranty (for repairs) \_\_\_\_\_ Minimum of three (3) months
  - 4) Bid Price should be inclusive of VAT and delivery charges
  - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment	Philgeps Registry No.	Printed Name and Signature of Bidder
Address & Contact Number	page 1 of 1	TIN