

Republic of the Philippines
BIDS AND REWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF - GOODS-60
 Revised on: September 5, 2016
 Standard Form Title: Request For Quotation


Reference No: 1214
 Solicitation No: 802 Small
 Value Procurement
 Date: July 4, 2018
 OBR #

Sir/Madam:

Please quote your price of items listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City. you may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio. But we reserve the right to accept or reject the offer or all quotation found not in order.

Thank you very much.


ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

NOTE:

"PLEASE SEAL YOUR BIDS"

ITEM NO.	QTY	UNIT	DESCRIPTIONS	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	1	LOT	Tarpaulin for Journalism Seminar c/o DEPED	540.00		
	1	pc	Training Expenses - 12 ft x 3 ft, Tarpaulin-colored > Please see attached			

****Please submit and accomplish the attached Omnibus Sworn Statement together with this form****

PURPOSE: Purchase of supplies, meals and snacks of participants to the Division campus journalism seminar-workshop/training of SPAs on August 2-4, 9-11, 16-18, 23-25, 2018 at Baguio Division Office Training Center, Baguio City National High School Auditorium (Free venues)

- NOTED:
- 1) Delivery Period within _____ calendar days
 - 2) price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address and Contact Number

THIS IS TO CERTIFY THAT THIS RFO WAS
 POSTED AT THE: _____ PHILGEPS WEBSITE
 BAGUIO CITY GOVERNMENT WEBSITE
 THREE (3) CONSPICUOUS SPACES

REFERENCE
 POSTED ON 7/11/18
 PERIOD 7/11 - 7/14/18
 7/14/18
 RFO

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