

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: Request for Quotation

Reference No :
 Shopping Solicitation No :
 Date :
 Obr # :

PR # 7611-17-08-136
 SVP 937
 September 7, 2017
 101-7611-17-8-1067

Sir/Madam:
 Please quote your price of items listed below as per specifications, stating the shortest time of delivery.
 Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City.
 You may fax your quotations through Telefax No. (074)424-5148.
 We may purchase the items from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
 "PLEASE SEAL YOUR BIDS"

ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
	1	lot	Tokens and Awards	71,500.00		
1	78	pcs	Embroidered Sashes (satin cloth, L 72", W 5") for SCOFAD on Oct. 2			
2	12	pcs	Medallions (acrylic w/ native strap)			
3	12	pcs	Plaques for Outstanding senior citizen on Oct. 3 (Acrylic, 12" tall with wooden base and brass)			
4	5	pcs	Plaques for Lakambini & Guest on Oct. 25 (Acrylic, 12" tall with wooden base)			
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PURPOSE: For the 2017 Elderly Month Celebration. c/o OCSWDO

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment _____ Philgeps Registry No. _____ Printed Name and Signature of Bidder _____
 Address & Contact Number _____ page 1 of 1 TIN _____