

Republic of the Philippines  
**BIDS AND AWARDS COMMITTEE**  
**(Goods and Services)**  
 City Government of Baguio  
 Baguio City

Standard Form No.: SF -GOODS-60  
 Revised on: September 5, 2008  
 Standard Form Title: **Request for Quotation**

Reference No :  
 Shopping Solicitation No :  
 Date :  
 Obr # :

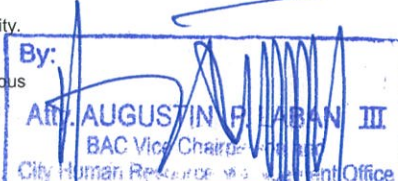
PR # 39  
 SVP (2) 1537  
 December 10, 2018

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery.  
 Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM \_\_\_\_\_ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City.  
 You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

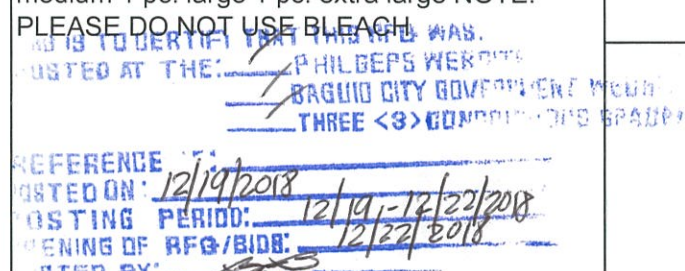

Thank you very much.

By:   
**ATTY. AUGUSTIN P. ABAN III**  
 BAC Vice Chairperson  
 City Human Resource Management Office

**NOTE:**  
**"PLEASE SEAL YOUR BIDS"**

**ATTY. LETICIA O. CLEMENTE**  
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
<b>1</b>	<b>1</b>	<b>LOT</b>	<b>Laundry Services c/o CMO</b>	<b>4,002.50</b>		
	1	lot	Laundry of curtains and seat cover: YELLOW (16.2 kg) Seat cover 2 pcs Long 2 pcs. Medium 4 pcs. Small Table runner 1 pc. Long 1 pc Short NOTE: PLEASE DO NOT USE BLEACH	1,458.00		
	1	lot	Laundry of curtains and seat cover: RED (17.25 kg) Seat cover 2 pcs Long 2 pcs. Medium 4 pcs. Small Table runner 1 pc. Long 1 pc. medium 1 pc Short NOTE: PLEASE DO NOT USE BLEACH	1,552.50		
	1	lot	Laundry of curtains and seat cover: Glitter Curtains (2.6 kg.) 2 pcs. gray 2 pcs. yellow NOTE: PLEASE DO NOT USE BLEACH	208.00		
	1	lot	Laundry of curtains and seat cover: White Curtains (2.6 kg) 1 pc plain white NOTE: PLEASE DO NOT USE BLEACH	208.00		
	1	lot	Laundry of curtains and seat cover: Golden Brown curtains (7.2 kg) 3 pcs. small 1 pc. medium 1 pc. large 1 pc. extra large NOTE: PLEASE DO NOT USE BLEACH	576.00		

  
 REGISTERED AT THE: PHILGEPS REGISTRY NO. 393  
 BAGUIO CITY GOVERNMENT HUMAN RESOURCE MANAGEMENT OFFICE  
 REFERENCE TO: BAC SECRETARIAT  
 POSTED ON: 12/19/2018  
 POSTING PERIOD: 12/19 - 12/22/2018  
 OPENING OF RFQ/BIDS: 12/22/2018  
 POSTED BY: 

**PURPOSE:** Laundry of curtains and seat cover c/o CMO

- NOTE:**
- 1) Delivery Period within \_\_\_\_\_ calendar days
  - 2) Price Validity shall be for a period of \_\_\_\_\_ calendar days
  - 3) Warranty (for equipments) \_\_\_\_\_ Minimum of 1 year  
 Warranty (for repairs) \_\_\_\_\_ Minimum of three (3) months
  - 4) Bid Price should be inclusive of VAT and delivery charges
  - 5) Please indicate the brand of your offer. For machines/equipment, please attach brochure.

Name of Establishment

Philgeps Registry No.

Printed Name and Signature of Bidder

Address & Contact Number

TIN