

Republic of the Philippines
BIDS AND AWARDS COMMITTEE
 (Goods and Services)
 City Government of Baguio
 Baguio City

Standard Form No.: SF -GOODS-60
 Revised on: September 5, 2008
 Standard Form Title: Request for Quotation

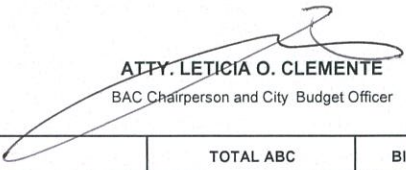
Reference No : PR # 7611-19-01-13
 Shopping Solicitation No : SVP 1199
 Date : July 24, 2020
 Obr # : TF 416-025-001

Sir/Madam:
 Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery.
 Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 2:00 PM _____ c/o the BAC Secretariat, City General Services Office, City Hall, Baguio City.
 You may fax your quotations through Telefax No. (074)424-5148.

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the City Government of Baguio, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

NOTE:
"PLEASE SEAL YOUR BIDS"


ATTY. LETICIA O. CLEMENTE
 BAC Chairperson and City Budget Officer

ITEM NO.	QTY	UNIT	DESCRIPTION	TOTAL ABC	BID PRICE PER UNIT	TOTAL BID PRICE
1	5	units	DUPLICATOR <i>Specifications:</i> Digital Duplicator with Computer Interface, One touch operational panel, Scanning mode: Document feed scan. Computer Interface, Original Type: Sheet/ Direct from computer, First copy output time: 18 sec. Printing Resolutions: 300 dpi x 400 dpi, original size (min/max) 900 x 140mm-297 x 420mm, scanning area: 297 x 435 mm, Paper size: 90 x 150mm- 310 x 435mm, Paper weight: 40 gsm - 210 gsm, Paper feed capacity: 1200 sheets, Print Speed: 55/70/85/105/130, Print density adjustment: 5 levels (lighter, light, normal, dark, darker), Paper feeding system: double roller feeder, Features: in-saving mode, programmed printing confidentiality mode, energy-saving function with metal stand, One (1) year warranty, lifetime free service with preventive maintenance, with Service Center Office in Baguio City for quick service support response <i>please see sample picture</i>	650,000.00 130000.00		
<i>mj</i>						

PURPOSE: To be used for the Community Enterprise Development (CED) on Computer Services with Printer and Binding Services under the Bottoms-Up-Budgeting (BUB) c/o CSWDO.

- NOTE:**
- 1) Delivery Period within _____ calendar days
 - 2) Price Validity shall be for a period of _____ calendar days
 - 3) Warranty (for equipments) _____ Minimum of 1 year
 Warranty (for repairs) _____ Minimum of three (3) months
 - 4) Bid Price should be inclusive of VAT and delivery charges
 - 5) **Please indicate the brand of your offer.**
For machines/equipment, please attach brochure.
 - 6) Unit prices must not exceed indicated line item price.

 Name of Establishment

 Philgeps Registry No.

 Printed Name and Signature of Bidder

 Address & Contact Number

 TIN