

City Government of Baguio

Purchase Order

POSTING

Supplier: **TSB BAZAAR**
 Address: **48-50 Magsaysay Avenue, Baguio City**
 E-mail Address: n/a
 Telephone No.: **442-4363; 619-1312**
 TIN: **VAT 144-435-431-000**

P.O No.:378
 Date: 3/22/2022
 Mode of Procurement: Shopping 27

Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: 30 Calendar Days

Date of Delivery: Please input delivery date

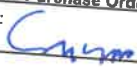
Payment Term: Please input payment term

Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Office Supplies c/o CRO		
	400	piece	Binder Screw Post - Aluminum, size 2 - 400 c/o CRO	59,868.45	59,868.45
	95	piece	Binder Screw Post - Aluminum, size 3 - 95 c/o CRO	7.00	2,800.00
	150	piece	Correction Tape - Correction, 1 piece in individual plastic, Disposable, Dispensing mechanism: Gear type, Dispensing System: Single line tape, With mechanism for adjustment/rewinding, Tape: Type: Film based, Usable length: 8 meters (min), Width: 5mm, Color: White opaque, Case: Size: Manufacturer's standard, Design: Manufacturer's standard, With protective cap, Brand shall be engraved/embossed/printed on the item. - 150 c/o CRO	7.56	718.20
	3	piece	Dry Seal - with logo of Civil Registry Office - 3 c/o CRO	18.00	2,700.00
	1	box	Envelope: Mailing - 500 pieces per box - 1 c/o CRO	3,800.00	11,400.00
	1	box	Fastener - metal, for paper, metal, non sharp edges, 50 sets/box - 1 c/o CRO	270.00	270.00
	3	box	Fastener - vinyl plastic coated, 50sets/box - 3 c/o CRO	90.00	90.00
	10	piece	File - Magazine file for long folders (mint green) - 10 c/o CRO	29.00	87.00
	5	jar	Glue: All Purpose - Gross weight: 200 grams min - 5 c/o CRO	85.00	850.00
	5	bottle	Ink - For numbering machine, 30 ml, black - Lion 5 c/o CRO	81.25	406.25
	10	roll	Magic Tape - Multi-purpose permanent adhesive tape; 24mm x 50mm - 10 c/o CRO	168.75	843.75
				82.50	825.00

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all

Conforme: 
 Signature over printed name of Supplier

Very Truly yours


BENJAMIN B. MAGALONG
 CITY MAYOR

Date: 3/21/22

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Item	QTY	Unit	Description	Unit Cost	Amount
	10	piece	Marker: Bullet Type - Permanent - Black - 10 c/o CRO	10.80	108.00
	10	piece	Marker: Bullet Type - Permanent - Blue - 10 c/o CRO	10.80	108.00
	5	piece	Marker: Bullet Type - Permanent - Red - 5 c/o CRO	10.80	54.00
	2	piece	Marker: Whiteboard - Black Tip: felt, bullet type, Brand shall be engraved/embossed/printed on the item, Structure: The barrel and the cap shall fit snugly or firmly to the barrel and of such structure that will easily cap and uncap. - 2 c/o CRO	19.50	39.00
	200	piece	Molar File Folder - 2inch in height, 9inch x 14inch - 200 c/o CRO	131.25	26,250.00
	4	piece	Numbering Machine - Automatic, 12 digits - 4 c/o CRO	1,325.00	5,300.00
	14	pack	Paper Sticker - Glossy, A4, 10 pcs / pack - 14 c/o CRO	35.00	490.00
	63	piece	Pen - Ballpoint, black - 63 c/o CRO	5.75	362.25
	25	piece	Pen - Ballpoint, red - 25 c/o CRO	5.75	143.75
	2	box	Pencil - Lead, 1 dozen per box, w/eraser - 2 c/o CRO	60.00	120.00
	2	pack	Photo paper - Single-sided white, matte finish, A4, 146 gsm - 2 c/o CRO	66.00	132.00
	25	piece	Pigma Pen - Permanent inks used to label archival materials, points ball 02 - Pigment Ink Pen 25 c/o CRO	64.55	1,613.75
	2	piece	Ruler - stainless steel ruler (hardened) 12 inches - 2 c/o CRO	33.75	67.50
	30	piece	Sign Pen: Black - Liquid ink, 0.5mm needle tip, with needle clip writing length: one (1) km (min) - 30 c/o CRO	20.00	600.00

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3/21/22

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Item	QTY	Unit	Description	Unit Cost	Amount
	10	roll	Tape: Masking - Masking, 24mmx50m - 1" - 10 c/o CRO	35.00	350.00
	20	roll	Tape: Transparent - 24mm x 50m / 1" - 20 c/o CRO	17.00	340.00
	8	set	Tray - 3 layer file tray, plastic - 8 c/o CRO	350.00	2,800.00
			Note:	GRAND TOTAL	59,868.45

(Total Amount In Words) **Fifty Nine Thousand Eight hundred Sixty Eight Pesos and 45/100**

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Date

03/21/22