

City Government of Baguio
Purchase Order

Posting

Supplier: **TSB BAZAAR**
 Address: **48-50 Magsaysay Avenue, Baguio City**
 E-mail Address: **n/a**
 Telephone No.: **442-4363; 619-1312**
 TIN: **VAT 144-435-431-000**

P.O No.: 3989
 Date: 4/20/2021
 Mode of Procurement: Shopping 37

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: **City General Services Office: Baguio City**
 Delivery Term: 20 Calendar Days
 Date of Delivery: Please input delivery date
 Payment Term: Please input payment term

Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	OS c/o CLO	59,180.50	59,180.50
	15	piece	Clip - silver, bulldog, 3 inches (73mm) - 15 c/o LEGAL	10.83	162.45
	10	box	Clip Backfold - 25mm, 12 pieces per box - 10 c/o LEGAL	14.08	140.80
	5	piece	Cutter - for general purpose, heavy duty, plastic - 5 c/o LEGAL	31.63	158.15
	2	piece	Cutting Mat - rubber, Legal, 3mm thick, non-slip surface, green - 2 c/o LEGAL	315.00	630.00
	16	unit	Data Storage - 16GB, USB 3.0, plug and play - 16 c/o LEGAL	330.00	5,280.00
	1	unit	Dating and Stamping Machine - Frame: steel and plastic or sturdy all plastic frame, four band date and 12 year band, with locking mechanism, with self- inking stamp, with removable and refillable ink pad, single color, size of imprint: 30mm x 45mm (min) - 1 c/o LEGAL	990.00	990.00
	6	ream	Desk File - Three Layer File Organizer Document Paper Tray, Material: Metal and Barbed Wire, 27.5 cm x 35 cm x 29 cm, Black - 6 c/o LEGAL	308.75	1,852.50
	5	roll	Double Sided Tape - Padded type, 24mm x 5m roll (2.5cm holds 120gr) - 5 c/o LEGAL	81.25	406.25
	35	roll	Double Sided Tape - tissue type, clear color, 25mm, thickness: 120mic - 35 c/o LEGAL	25.00	875.00
	5	roll	Duct Tape - Multi-purpose, silver, 48mm x 25m 5 c/o LEGAL	143.00	715.00
	40	piece	DVD-compact disc - Recordable, 16x speed, 4.7GB capacity - 40 c/o LEGAL	21.00	840.00

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one
 (1) percent for every day of delay shall be imposed

CITY GENERAL SERVICES OFFICE

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforms:

RELEASED

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier

Carson

4/20/21