

City Government of Baguio  
**Purchase Order**

*POSTING*

Supplier: <b>XWORKS SALES AND SERVICES, INC.</b> Address: <b>Suite 602 National Life Bldg., 110 Session Road, Baguio City</b> E-mail Address: <b>xworks_inc@yahoo.com</b> Telephone No.: <b>442-6695</b> TIN: <b>VAT 006-220822-000</b>	P.O No.:4194 Date: 5/18/2021  Mode of Procurement: Direct Contract 0
---	---

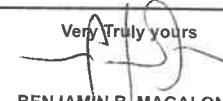
Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**  
 Place of Delivery: **City General Services Office: Baguio City**  
 Delivery Term: 7 Calendar Days  
 Date of Delivery: Please input delivery date  
 Payment Term: Please input payment term  
**Receipt of Purchase Order**

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	PC-Xworks c/o GSO	277,600.00	277,600.00
	4	cartridge	Drum Cartridge: DC VI 3370 - C - Cyan for - FUJI XEROX - 4 c/o GSO	12,000.00	48,000.00
	3	cartridge	Drum Cartridge: DC VI 3370 - K - Black for - FUJI XEROX - 3 c/o GSO	12,000.00	36,000.00
	4	cartridge	Drum Cartridge: DC VI 3370 - M - Magenta for - FUJI XEROX - 4 c/o GSO	12,000.00	48,000.00
	4	cartridge	Drum Cartridge: DC VI 3370 - Y - Yellow for - FUJI XEROX - 4 c/o GSO	12,000.00	48,000.00
	2	cartridge	Toner - Toner Cartridge C (Cyan) for DC VI 3370 - FUJI XEROX - 2 c/o GSO	12,000.00	24,000.00
	2	cartridge	Toner - Toner Cartridge K (Black) for DC VI 3370 - FUJI XEROX - 2 c/o GSO	8,000.00	16,000.00
	2	cartridge	Toner - Toner Cartridge M (Magenta) for DC VI 3370 - FUJI XEROX - 2 c/o GSO	12,000.00	24,000.00
	2	cartridge	Toner - Toner Cartridge Y (Yellow) for DC VI 3370 - FUJI XEROX - 2 c/o GSO	12,000.00	24,000.00
	4	bottle	Waste Toner Bottle: DC IV 2263 - For Fuji Xerox - 4 c/o GSO	2,400.00	9,600.00
			Note: -		
				<b>GRAND TOTAL</b>	<b>277,600.00</b>

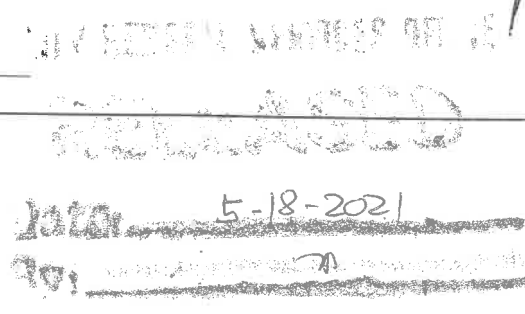
(Total Amount In Words) **Two hundred Seventy Seven Thousand Six hundred Pesos and 00/100**

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have  
TERMS and CONDITIONS as contained at the  
back of this Purchase Order and I concur with all  
 Conforme:

Very Truly yours  
  
**BENJAMIN B. MAGALONG**  
 CITY MAYOR

Signature over printed name of Supplier  
  
 Date EMAILED  
5-19-21

  
 MAYOR 5-18-2021  
 CITY CLERK