

City Government of Baguio

Purchase Order

POSTING

Supplier: XWORKS SALES AND SERVICES, INC. Address: Suite 602 National Life Bldg., 110 Session Road, Baguio City E-mail Address: xworks_inc@yahoo.com Telephone No.: 442-6695 TIN: VAT 006-220822-000	P.O No.:4487 Date: 8/11/2021 Mode of Procurement: Direct Contract 0
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: 15 Calendar Days

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Printing Consumables(XWORKS) c/o GSO	236,000.00	236,000.00
	1	cartridge	Drum Cartridge - Black for DC IV 2263 - FUJI XEROX - 1 c/o GSO	12,000.00	12,000.00
	1	cartridge	Drum Cartridge - Cyan for DC IV 2263 - FUJI XEROX - 1 c/o GSO	12,000.00	12,000.00
	1	cartridge	Drum Cartridge - K,C,M,Y for DC VI 3370 - FUJI XEROX - 1 c/o GSO	12,000.00	12,000.00
	1	cartridge	Drum Cartridge - Magenta for DC IV 2263 - FUJI XEROX - 1 c/o GSO	12,000.00	12,000.00
	1	cartridge	Drum Cartridge - Yellow for DC IV 2263 - FUJI XEROX - 1 c/o GSO	12,000.00	12,000.00
	2	cartridge	Toner - Toner Cartridge C (Cyan) for DC IV 2263 - FUJI XEROX - 2 c/o GSO	12,000.00	24,000.00
	2	cartridge	Toner - Toner Cartridge C (Cyan) for DC VI 3370 - FUJI XEROX - 2 c/o GSO	12,000.00	24,000.00
	2	cartridge	Toner - Toner Cartridge K (Black) for DC IV 2263 - FUJI XEROX - 2 c/o GSO	8,000.00	16,000.00
	2	cartridge	Toner - Toner Cartridge K (Black) for DC VI 3370 - FUJI XEROX - 2 c/o GSO	8,000.00	16,000.00
	2	cartridge	Toner - Toner Cartridge M (Magenta) for DC IV 2263 - FUJI XEROX - 2 c/o GSO	12,000.00	24,000.00
	2	cartridge	Toner - Toner Cartridge M (Magenta) for DC VI 3370 - FUJI XEROX - 2 c/o GSO	12,000.00	24,000.00
	2	cartridge	Toner - Toner Cartridge Y (Yellow) for DC IV 2263 - FUJI XEROX - 2 c/o GSO	12,000.00	24,000.00
	2	cartridge	Toner - Toner Cartridge Y (Yellow) for DC VI 3370 - FUJI XEROX - 2 c/o GSO	12,000.00	24,000.00
			Note:	GRAND TOTAL	236,000.00

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:

Very Truly yours


BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier