

City Government of Baguio

Purchase Order

POSTING

Supplier: BAGUIO PRINCE ENTERPRISES Address: #28 Rufina Building, Lower Bonifacio Street, Baguio City E-mail Address: 123 Telephone No.: 442-6965 TIN: VAT 928 862 896 000	P.O No.:3124 Date: 2020-29-12 Mode of Procurement: Shopping 234
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: 30 Calendar Days

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Os c/o SP	233,161.00	233,161.00
	8	pack	Battery - size AAA, alkaline, 2pcs/packet - energizer 8 c/o SP	60.00	480.00
	50	piece	Certificate Holder - 8.5 inches x 13 inches, black - adventurer 50 c/o SP	42.00	2,100.00
	46	box	Clip - Backfold, 25mm, 12 pieces per box - UK 46 c/o SP	16.50	759.00
	34	box	Clip - Backfold, 50mm, 12 pieces per box - UK 34 c/o SP	62.00	2,108.00
	30	piece	Clip - silver, bulldog, 3 inches (73mm) - mgk 30 c/o SP	13.00	390.00
	20	roll	Duct Tape - Multi-purpose, silver, 48mm x 50m - 20 c/o SP	90.00	1,800.00
	25	piece	DVD-compact disc - Rewritable, 4x speed, 4.7GB, 120 mins - 25 c/o SP	45.00	1,125.00
	125	piece	Envelope - Expanding, plastic, with elastic strap - flamingo 125 c/o SP	110.00	13,750.00
	22	box	Fastener - metal, for paper, metal, non sharp edges, 50 sets/box - uk 22 c/o SP	45.00	990.00
	100	piece	Folder - Expanded Folder, 8.5 inches x 13 inches, color green, thick/hard - veco 100 c/o SP	25.00	2,500.00
	31	bundle	Folder - Tagboard, for legal size documents ,100 pieces per pack - bonus 31 c/o SP	395.00	12,245.00
	46	jar	Glue - all purpose, gross weight: 200 grams min - tm 46 c/o SP	45.00	2,070.00
	176	piece	Marker - Permanent, chisel type, black - hbw 176 c/o SP	30.00	5,280.00

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforms:

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier

BAGUIO Prince Enterprises
 Dana Rufina Building
 # 28A Lower Bonifacio Street
 Baguio City

Date

TBL # 442-69-65 01/20/2021