

City Government of Baguio

Purchase Order

POSTING

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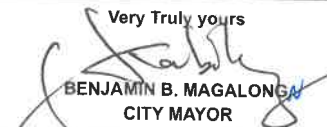
Supplier: BAGUIO PRINCE ENTERPRISES Address: #28A Doña Rufina Building, Lower Bonifacio Street, Baguio City E-mail Address: 123 Telephone No: 442-6965/ 309-6688 TIN: VAT 928 862 896 000	P.O No.: 3235 Date: 1/25/2021 Mode of Procurement: Shopping 267
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Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:
 Place of Delivery: **City General Services Office: Baguio City**
 Delivery Term: **30 Calendar Days**
 Date of Delivery: *Please input delivery date*
 Payment Term: *Please input payment term*
Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Office Supplies c/o CMO	86,743.50	86,743.50
	2	piece	Clip - silver, bulldog, 3 inches (73mm) - mgk 2 c/o CMO	13.50	27.00
	185	piece	Correction Tape - Correction, 1 piece in individual plastic, Disposable, Dispensing mechanism: Gear type, Dispensing System: Single line tape, With mechanism for adjustment/rewinding, Tape: Type: Film based, Usable length: 8 meters (min), Width: 5mm, Color: White opaque, Case: Size: Manufacturer's standard, Design: Manufacturer's standard, With protective cap, Brand shall be engraved/embossed/printed on the item. - tm brand 185 c/o CMO	16.50	3,052.50
	2	roll	Double Sided Tape - tissue type, clear color, 25mm, thickness: 120mic - uk 2 c/o CMO	25.00	50.00
	1	roll	Duct Tape - Multi-purpose, silver, 48mm x 50m - metro 1 c/o CMO	85.00	85.00
	1	piece	Envelope - Expanding, plastic, with elastic strap - 1 c/o CMO	115.00	115.00
	1	box	Envelope A4 - Documentary, for A4 size document, 500 pieces per box - 9x12 Officemate 1 c/o CMO	680.00	680.00
	18	box	Fastener - metal, for paper, metal, non sharp edges, 50 sets/box - UK 18 c/o CMO	48.00	864.00
	4	bundle	Folder - Tagboard, for legal size documents ,100 pieces per pack - 4 c/o CMO	400.00	1,600.00
	12	piece	Glue Stick - frosty clear, 5/8 diameter, 10 length, 53 PK - 12 c/o CMO	10.00	120.00
	3	unit	Gun Tacker - steel, 1/2, 12mm - joy 3 c/o CMO	875.00	2,625.00
	2	piece	Illustration Board - 30x 40, 2 ply - 2 c/o CMO	85.00	170.00

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have *n. galpao*
 TERMS and CONDITIONS as contained at the *back*
 back of this Purchase Order and I concur with all
 Conform to: *Doña Rufina B. ...*
 # *28A Lower Bonifacio Street*
 Signature over printed name of Supplier: *2/01/21*
 TEL. # *3060000*

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR