

City Government of Baguio  
**Purchase Order**

*due: May 21*

Supplier: <b>BAGUIO PRINCE ENTERPRISES</b> Address: <b>#28A Doña Rufina Building, Lower Bonifacio Street, Baguio City</b> E-mail Address: <b>123</b> Telephone No.: <b>442-6965/ 309-6688</b> TIN: <b>VAT 928 862 896 000</b>	P.O No.: 4016 Date: Apr. 19, 2021 Mode of Procurement: Shopping 31
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Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein.  
 Place of Delivery: **City General Services Office: Baguio City**  
 Delivery Term: **30 Calendar Days**  
 Date of Delivery: Please input delivery date  
 Payment Term: Please input payment term

**Receipt of Purchase Order**

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	OS c/o CVAO	86,559.00	86,559.00
	25	box	Clip Backfold - 25mm, 12 pieces per box - UK 25 c/o CVAO	18.00	450.00
	20	piece	Clip Board - Hard Plastic, Thin, Transparent, Legal (8.5 x 13) - joy 20 c/o CVAO	85.00	1,700.00
	1	pack	Cover Plastic - A4, 200mic, PVC Binding Film, 100 pcs/pack - mgk 1 c/o CVAO	385.00	385.00
	2	roll	Cover Plastic - Gauge 4, 50m in length - 2 c/o CVAO	1,285.00	2,570.00
	1	pack	Cover Plastic - Legal, 0.30mm thickness, PVC Binding Film, packs of 10 - mgk 1 c/o CVAO	150.00	150.00
	10	piece	Cutter - for general purpose, heavy duty, plastic - tm 10 c/o CVAO	25.00	250.00
	1	box	Envelope - Documentary, for A4 size document, 500 pieces per box - officemate 9x12 1 c/o CVAO	675.00	675.00
	10	piece	Envelope - Expanding, plastic, with elastic strap - flamingo 10 c/o CVAO	110.00	1,100.00
	1	box	Envelope - Mailing, 500 pieces per box - classic 1 c/o CVAO	300.00	300.00
	5	piece	Eraser - Felt, for Blackboard or Whiteboard, 125mmx45mmx19mm - mgk 5 c/o CVAO	18.00	90.00
	20	piece	Eraser - plastic or rubber, rectangular, for pencil - Rabbit 20 c/o CVAO	3.50	70.00
	25	box	Fastener - metal, for paper, metal, non sharp edges, 50 sets/box - tm 25 c/o CVAO	45.00	1,125.00
	5	bundle	Folder - Tagboard, for legal size documents ,100 pieces per pack - bonus 5 c/o CVAO	400.00	2,000.00
	40	pack	Manila Paper - 10 sheets per pack - 40 c/o CVAO	40.00	1,600.00
	115	ream	Paper - Multicopy, 80gsm, size: 210mm x 297mm (A4) - copy one 115 c/o CVAO	200.00	23,000.00
	125	ream	Paper - Multicopy, 80gsm, size: 216mm x 330mm (Legal) - copy one 125 c/o CVAO	220.00	27,500.00