

City Government of Baguio

Purchase Order

POSTING

Supplier: <b>BAGUIO PRINCE ENTERPRISES</b> Address: <b>#28A Doña Rufina Building, Lower Bonifacio Street, Baguio City</b> E-mail Address: <b>123</b> Telephone No.: <b>442-6965/ 309-6688</b> TIN: <b>VAT 928 862 896 000</b>	P.O No.: <b>712</b> Date: <b>8/31/2021</b>  Mode of Procurement: <b>Shopping 188</b>
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: **30 Calendar Days**

Date of Delivery: **Please input delivery date**

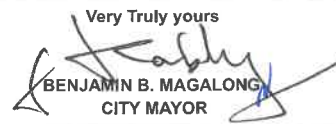
Payment Term: **Please input payment term**

**Receipt of Purchase Order**

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Office Supplies c/o GSO	71,978.00	71,978.00
	50	piece	Chipboard - 20 inches x 30 inches #30 - 50 c/o GSO	60.00	3,000.00
	10	roll	Duct Tape - Multi-purpose, silver, 48mm x 50m - UK 10 c/o GSO	100.00	1,000.00
	1	box	Envelope - Documentary, for A4 size document, 500 pieces per box - Officemax 1 c/o GSO	750.00	750.00
	1	box	Envelope - Documentary, for legal size document, 500 pieces per box - Officemax 1 c/o GSO	1,125.00	1,125.00
	18	box	Envelope - Expanding, Kraft Board, For Legal size documents, 100 pcs per box - Phoenix 18 c/o GSO	1,200.00	21,600.00
	250	box	Fastener - metal, for paper, metal, non sharp edges, 50 sets/box - UK 250 c/o GSO	45.00	11,250.00
	11	box	Folder - Legal size, white color, 100 pieces per box - System 11 c/o GSO	450.00	4,950.00
	3	pack	Folder - Tagboard, for A4 size documents, 100 pieces per pack - Bonus 3 c/o GSO	400.00	1,200.00
	14	bundle	Folder - Tagboard, for legal size documents, 100 pieces per pack - Bonus 14 c/o GSO	435.00	6,090.00
	5	jar	Glue - all purpose, gross weight: 200 grams min - Tm, 250 gms 5 c/o GSO	48.00	240.00
	50	piece	Illustration Board - 30x 40, 2 ply - Veco 50 c/o GSO	98.00	4,900.00
	45	set	Marker - Fluorescent, 3 colors per set - Excel 45 c/o GSO	45.00	2,025.00
	20	piece	Marker - Permanent; Bullet Type - Black - XSG 20 c/o GSO	12.00	240.00

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

**This is to certify that I have**  
**TERMS and CONDITIONS as contained at the**  
**back of this Purchase Order and I concur with all**  
 Conforme:

Very Truly yours  
  
**BENJAMIN B. MAGALONG**  
 CITY MAYOR

Signature over printed name of Supplier  
  
**BAGUIO Prince Enterprises**  
 Doña Rufina Building