

City Government of Baguio

PURCHASE ORDER

POSTAL 6

Supplier :	BAGUIO'S FINEST SECURITY AGENCY	P. O. No.	4266
Address :	DOTC-TELOF Building, Post Office Loop	Date	6/8/2021
E-Mail Address :		Mode of Procurement	DC
Telephone No. :	246-8751 / 09989999798	P.R No./s:	
TIN :	917-512-337-000	OBR #	

Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office, Baguio City** Delivery Term : **March 1-31, 2021**
 Date of Delivery : Payment Term :

receipt of Purchase Order

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
1	1	Lot	Payment for Security Services rendered by Four (4) uniformed guards at Php 28,218.00 per guard per month for Twelve (12) hours duty at the Baguio Convention Center for the period March 1-31, 2021	28,218.00	4 112,872.00
Computation:					
Agency fee (4,936.54 x 4)				19,746.16	
Guard and Government (22,689.07 x 4)				90,756.28	
Value Added Tax (592.39 x 4)				2,369.56	
				112,872.00	
Purpose: To secure the Baguio Convention Center					
				TOTAL	Php 112,872.00

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(Total Amount in Words) **One Hundred Twelve Thousand Eight Hundred Seventy Two Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

This is to certify that I have read the TERMS and CONDITIONS as contained at the back of this Purchase Order and I concur with all.

Conforme:

Signature over printed name of Supplier

[Handwritten Signature]
Date **060921**

Very truly yours,

[Handwritten Signature]
HON. BENJAMIN B. MAGALONG
City Mayor