Standard Form No.: SF-GOOD-58
Revised on: May 24, 2004
Standard Form Title: **Purchase Order**

City Government of Baguio

PURCHASE ORDER

POSTING

Supplier :	*BAGUIO'S FINEST SECURITY AGENCY*	P. O. No.	*2258*
Address :	*DOTC-TELOF Building, Post Office Loop*	Date	*9/25/2020*
E-Mail Address :		Mode of Procurement	*SVP 1043*
Telephone No. :	*246-8751 / 09989999798*	P.R No./s:	2020-003
TIN :	*917-512-337-000*	OBR #	TF

BAGUIO'S FINEST SECURITY AGENCY RECEIVED DATE: 9/28/20 BY:

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: *City General Services Office, Baguio City* Delivery Term *Sept. 26 to Dec. 31, 2020*

Date of Delivery : Payment Term

receipt of Purchase Order

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
1	1	Lot	Security Services for Baguio Convention Center for the period 26 September 2020 to 31 December 2020		
	4	pax	licensed Security Guard with 12 hours workday, 7 days a week, 2 guards day duty and 2 guards night duty	28,218.00	357,428.00
			Computation: P 28,218.00/guard/30 days = 940.6/day x 5 days '= 4,703.00 x 4 guards '= 18,812.00 (Sept. 26 to 30, 2020) P 28218.00 x 4 guards x 3 mos. (Oct. to Dec. 2020) '= P 338,616.00 **Total** '= P 357,428.00 **Purpose:** To secure the Baguio Convention Center C/O CADMO		
natz				TOTAL Php	*357,428.00*

(Total Amount in Words) ***Three Hundred Fifty Seven Thousand Four Hundred Twenty Eight Pesos***

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

This is to certify that I have read the TERMS and CONDITIONS as contained at the back of this Purchase Order and I concur with all.

HON. BENJAMIN B. MAGALONG
City Mayor

Conforme:

Signature over printed name of Supplier

Date