Standard Form No. SF-GOOGD-S8
Revised on: May 24, 2004
Satandard Form Title: Purchased Order

## City Government of Baguio

## **Purchase Order**

POSTING

Supplier: BAGUIO CITY GOVERNMENT EMPLOYEES MULTIPURPOSE COOPERATIVE

Address: City Hall Lobby, Baguio City

E-mail Address: n/a

Telephone No.: (074) 442-6695/09192702124

TIN: NVAT 004-027-512-000

P.O No.:463 Date: 7/13/2021

Date. 1/10/2021

Mode of Procurement: Small Value

Procurement 730

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: City General Services Office: Baguio City

Delivery Term: 20 Calendar Days

Date of Delivery: Please input delivery date Payment Term: Please input payment term

Reciept of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Hygiene Kits c/o DRRM	112,500.00	112,500.00
	1000	bottle	Supplies Expense - Hygiene Kits for BCCIU (Sto. Nino) - Alcohol 70% Rubbing Isopropyl, 150 ml - Green Cross 7000 c/o DRRM	40.00	40,000.00
	1000	piece	Supplies Expense - Hygiene Kits for BCCIU (Sto. Nino) - Bath Soap, Antibacterial, 60g - Safeguard 7000 c/o DRRM	12.00	12,000.00
	1000	piece	Supplies Expense - Hygiene Kits for BCCIU (Sto. Nino) - Drinking Cup, Melamine, atleast 16 oz 7000 c/o DRRM	25.00	25,000.00
	1000	piece	Supplies Expense - Hygiene Kits for BCCIU (Sto. Nino) - Facemask, Surgical, Disposable, Earloop, Adult - 7000 c/o DRRM	2.50	2,500.00
	1000	pair	Supplies Expense - Hygiene Kits for BCCIU (Sto. Nino) - Spoon and Fork, Stainless - 7000 c/o DRRM	10.00	10,000.00
	1000	roll	Supplies Expense - Hygiene Kits for BCCIU (Sto. Nino) - Tissue Paper Roll, 3 Ply - Femme 3ply 7000 c/o DRRM	18.00	18,000.00
	1000	piece	Supplies Expense - Hygiene Kits for BCCIU (Sto. Nino) - Ziplock Plastic, 26x38cm Note: Supplier shall prepare into set the hygiene kits 7000 c/o DRRM	5.00	5,000.00
			Note:	GRAND TOTAL	112,500.00

(Total Amount In Words)

One hundred Twelve Thousand Five hundred Pesos and 00/100

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

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This is to certify that I have

TERMS and CONDITIONS as contained at the back of this Purchase Order and I concur with all

Conforme:

Very Truly yours

BENJAMIN B. MAGALONG CITY MAYOR

Signature over printed name of Supple

Date