

City Government of Baguio

Purchase Order

POSTING

Supplier: COPYLANDIA OFFICE SYSTEMS CORPORATION Address: Ground Floor, Paladin Hotel, Abanao Extension, Baguio City E-mail Address: n/a Telephone No.: 446-5356; 446-5357 TIN: VAT 002-332-000-012	P.O No.: 2837 Date: 11/18/2020 Mode of Procurement: Direct Contract 0
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: 7 Calendar Days

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

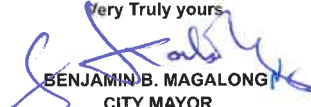
Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Risograph c/o DRRM	54,280.00	54,280.00
	24	tube	- Ink CV Black for Risograph CV - 32 c/o DRRM	1,335.00	32,040.00
	8	unit	- Master CV B4 Risograph CV - 32 c/o DRRM	2,780.00	22,240.00
			Note:	GRAND TOTAL	54,280.00

(Total Amount In Words) **Fifty Four Thousand Two hundred Eighty Pesos and 00/100**


In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier

Date


COPYLANDIA
OFFICE SYSTEMS CORPORATION
 Paladin Hotel, Ground Floor, Abanao Extension,
 Azcena Rizal Monument, Baguio City 2600
 Tel. No. (075) 446-5356 / 446-5357 / 446-5358
 VAT REG. TIN 002-332-000-012

Handwritten initials