

City Government of Baguio
Purchase Order

POSTING
 2/11/2021

Supplier: COPYLANDIA OFFICE SYSTEMS CORPORATION Address: Ground Floor, Megatower Residences, Sandico St., Salud Mitra, Baguio City E-mail Address: copylandia_sales@copylandia.com Telephone No.: (074)446-5356; 446-5357 TIN: VAT 002-332-000-012	P.O No.:3520 Date: 2/11/2021 Mode of Procurement: Direct Contract 0
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: 7 Calendar Days

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

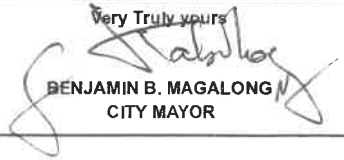
Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	RM INEO c/o CEPMO	90,000.00	90,000.00
	1	unit	Drum Unit - Drum Unit DR 313 black - 4 c/o CEPMO	15,000.00	15,000.00
	2	unit	LUMP/LOT - Drum Unit DR 313 (CMY) - 4 c/o CEPMO	25,000.00	50,000.00
	1	unit	LUMP/LOT - Drum Unit DR313 (CMY) color - 4 c/o CEPMO	25,000.00	25,000.00
			Note:	GRAND TOTAL	90,000.00

(Total Amount In Words) **Ninety Thousand Pesos and 00/100**

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier



Date

2/11/2021
 RECEIVED BY: [Signature]
 DATE: 2/11/2021