

City Government of Baguio

Purchase Order

POSTING

Supplier: <b>COPYLANDIA OFFICE SYSTEMS CORPORATION</b> Address: <b>Ground Floor, Megatower Residences, Sandico St., Salud Mitra, Baguio City</b> E-mail Address: <b>copylandia_sales@copylandia.com</b> Telephone No.: <b>(074)446-5356; 446-5357</b> TIN: <b>VAT 002-332-000-012</b>	P.O No.:3733 Date: 3/15/2021  Mode of Procurement: Small Value Procurement 211
---	--

Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: 7 Calendar Days

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

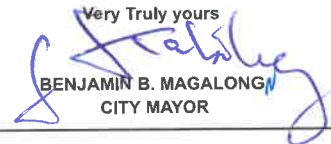
**Receipt of Purchase Order**


Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Evolis Ribbon etc c/o CHRMO	78,840.00	78,840.00
	6	box	ID Card - Classic Blank PVC Card, 500pcs/box, for Evolis Hightrust (0.76mm-30mil) - 6 c/o HRMO	3,640.00	21,840.00
	15	set	Ribbon - Evolis Hightrust, YMCKOK, 300 prints per roll, P/N R5F008SAA - 15 c/o HRMO	3,800.00	57,000.00
			Note:	<b>GRAND TOTAL</b>	<b>78,840.00</b>

(Total Amount In Words) **Seventy Eight Thousand Eight hundred Forty Pesos and 00/100**

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have  
TERMS and CONDITIONS as contained at the  
back of this Purchase Order and I concur with all  
 Conforme:

Very Truly yours  
  
**BENJAMIN B. MAGALONG**  
 CITY MAYOR

Signature over printed name of Supplier  
  
**COPYLANDIA OFFICE SYSTEMS CORPORATION**  
 Palatin... Extension  
 Azeke River... City 2600  
 Tel. No. (074)446-5356  
 VAT REG. TIN: 002-332-000-012  
 3/15/2021

Date