

City Government of Baguio

Purchase Order

POSTING

| | |
|---|---|
| Supplier: COPYLANDIA OFFICE SYSTEMS CORPORATION Address: Ground Floor, Megatower Residences, Sandico St., Salud Mitra, Baguio City E-mail Address: copylandia_sales@copylandia.com Telephone No.: (074)446-5356; 446-5357 TIN: VAT 002-332-000-012 | P.O No.:749 Date: 5/5/2022 Mode of Procurement: Direct Contract 0 |
|---|---|

Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: 7 Calendar Days

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

Receipt of Purchase Order

| Item | QTY | Unit | Description | Unit Cost | Amount |
|------|-----|-----------|--|--------------------|-------------------|
| 1 | 1 | Lot | IM Unit IU214 c/o CMO | 105,000.00 | 105,000.00 |
| | 1 | cartridge | Imaging Unit IU214 - C - IM Unit IU214 Cyan for Develop Ineo +227 - 1 c/o CMO | 35,000.00 | 35,000.00 |
| | 1 | cartridge | Imaging Unit IU214 - M - IM Unit IU214 Magenta for Develop Ineo +227 - 1 c/o CMO | 35,000.00 | 35,000.00 |
| | 1 | cartridge | Imaging Unit IU214 - Y - IM Unit IU214 Yellow for Develop Ineo +227 - 1 c/o CMO | 35,000.00 | 35,000.00 |
| | | | Note: | GRAND TOTAL | 105,000.00 |

(Total Amount In Words) **One hundred Five Thousand Pesos and 00/100**

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier

COPYLANDIA
OFFICE SYSTEMS CORPORATION

Date

Tel. No. (074) 446-5356 / 446-5357 / 446-5358
 VAT REG. TIN 002-332-000-012

Handwritten signature