

City Government of Baguio

Purchase Order

POSTING 7/8 7807

Supplier: PANGHOI ENTERPRISES Address: #58 Magsaysay Avenue, Baguio City E-mail Address: n/a Telephone No.: n/a TIN: VAT-000-279-800-000	P.O No.:2987 Date: 12/14/2020 Mode of Procurement: Shopping 227
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: **15** Calendar Days

Date of Delivery: Please input delivery date

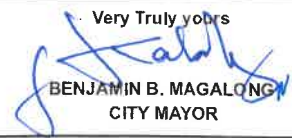
Payment Term: Please input payment term

Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	OS c/o HSO	148,511.00	148,511.00
	18	pack	Adding Machine tape - for adding machine, 57mm, 4rolls per pack - 18 c/o HSO	65.00	1,170.00
	20	bundle	Cartolina - white, 572mm x 724mm, 120 gsm 20sheets/pack - 20 c/o HSO	106.00	2,120.00
	8	box	Clip - Backfold, 25mm, 12 pieces per box - 8 c/o HSO	16.00	128.00
	8	box	Clip - Backfold, 50mm, 12 pieces per box - 8 c/o HSO	62.00	496.00
	40	roll	Double Sided Tape - tissue type, clear color, 25mm, thickness: 120mic - 40 c/o HSO	32.00	1,280.00
	4	box	Envelope - Documentary, for legal size document, 500 pieces per box - 4 c/o HSO	928.00	3,712.00
	40	box	Fastener - metal, for paper, metal, non sharp edges, 50 sets/box - 40 c/o HSO	44.00	1,760.00
	31	bundle	Folder - Tagboard, for A4 size documents, 100 pieces per pack - 31 c/o HSO	365.00	11,315.00
	40	bundle	Folder - Tagboard, for legal size documents ,100 pieces per pack - 40 c/o HSO	375.00	15,000.00
	60	jar	Glue - all purpose, gross weight: 200 grams min - 60 c/o HSO	90.00	5,400.00
	8	pack	Index Card - 102 x 152 mm (4 inches x 6 inches), Plain - 8 c/o HSO	36.00	288.00
	8	pack	Index Card - size: 3x 5, ruled both sides - 8 c/o HSO	24.00	192.00
	30	pack	Manila Paper - 10 sheets per pack - 30 c/o HSO	40.00	1,200.00

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and conformed with all
 Conformer: *LOIS CUY*

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier