

City Government of Baguio

Purchase Order

POSTING

Supplier: THE WORKSHOP FOR INFINITE MEDIA, INC. Address: MANAHAN BLDG, RM 201 SESSION ROAD, SESSION - GOV. PACK ROAD, BAGUIO CITY E-mail Address: ferdijohn@yahoo.com Telephone No.: 09189249216 TIN: 005-868-247-000	P.O No.:35 Date: 2/14/2022 Mode of Procurement: Direct Contract 0
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**
 Place of Delivery: **City General Services Office: Baguio City**
 Delivery Term: December 2020
 Date of Delivery: Please input delivery date
 Payment Term: Please input payment term
Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Payment for the cost of services of Video Pro	170,000.00	170,000.00
	1		- A) Assembly of footage B) Video Editing C) Obtaining royalty free and original background music E) Graphics F) Color Grading G) Exporting to final Output / finished material H) Honorarium for the services of an editor and crew for the AVP Production - 4 c/o ADMIN	44,000.00	44,000.00
	1		- A) Interviews B) Actual situation documentation C) Location Shoot E) Aerial Shoot F) Filing and logging of footage G) Obtaining right to se contributed and archival audio-video materials H) Honorarium for the services of a Assistant Director and Cinematographer and crew for the AVP Production - 4 c/o ADMIN	68,000.00	68,000.00
	1		- Camera Equipment and accessories rental - 4 c/o ADMIN	15,000.00	15,000.00
	1	lot	Video Production - Descriptions: A) Planning B) Writing the sequence treatment C) Coordination D) Logistics E) Budget preparation F) Preparation and acquisition of technical requirements for filming G) Coordination with resource people H) Scheduling of location Shoot I) Filming of staff and crew selection J) Honorarium for the services of a director and crew for the AVP production - 4 c/o ADMIN	43,000.00	43,000.00
			Note:	GRAND TOTAL	170,000.00

(Total Amount In Words) **One hundred Seventy Thousand Pesos and 00/100**

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:

Signature over printed name of Supplier
Millie Kesner Romawac
 Date

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR