

City Government of Baguio  
**Purchase Order**

POSTING

|  |  |
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| Supplier: <b>TSB BAZAAR</b><br>Address: <b>48-50 Magsaysay Avenue, Baguio City</b><br>E-mail Address: n/a<br>Telephone No.: <b>442-4363; 619-1312</b><br>TIN: <b>VAT 144-435-431-000</b> | P.O No.:2850<br>Date: 12/9/2020<br>Mode of Procurement: Shopping 175 |
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: 20 Calendar Days

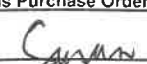
Date of Delivery: Please input delivery date

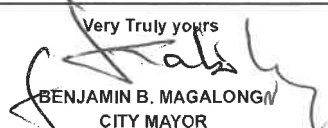
Payment Term: Please input payment term

**Receipt of Purchase Order**

| Item | QTY | Unit   | Description   | Unit Cost | Amount    |
|------|-----|--------|---|-----------|-----------|
| 1    | 1   | Lot    | OS c/o LEGAL  | 68,389.76 | 68,389.76 |
|      | 20  | piece  | Clip - silver, bulldog, 3 inches (73mm) -<br>20 c/o LEGAL   | 10.50     | 210.00    |
|      | 12  | box    | Clip Backfold - 25mm, 12 pieces per box -<br>12 c/o LEGAL   | 14.98     | 179.76    |
|      | 10  | box    | Clip Backfold - 50mm, 12 pieces per box -<br>10 c/o LEGAL   | 47.50     | 475.00    |
|      | 5   | piece  | Clip Board - Hard Plastic, Thin, Transparent, Legal (8.5 x 13) -<br>5 c/o LEGAL   | 66.00     | 330.00    |
|      | 1   | piece  | Cutting Mat - rubber, Legal, 3mm thick, non-slip surface, green -<br>1 c/o LEGAL  | 281.85    | 281.85    |
|      | 30  | piece  | Data File Box - made of chipboard, with closed ends -<br>30 c/o LEGAL   | 85.00     | 2,550.00  |
|      | 40  | roll   | Double Sided Tape - tissue type, clear color, 25mm, thickness: 120mic -<br>40 c/o LEGAL                                   | 22.00     | 880.00    |
|      | 5   | roll   | Duct Tape - Multi-purpose, silver, 48mm x 50m -<br>5 c/o LEGAL  | 67.00     | 335.00    |
|      | 30  | piece  | DVD-compact disc - Recordable, 16x speed, 4.7GB capacity - w/o case<br>30 c/o LEGAL                                       | 13.00     | 390.00    |
|      | 20  | piece  | DVD-compact disc - Rewritable, 4x speed, 4.7GB, 120 mins -<br>20 c/o LEGAL  | 39.00     | 780.00    |
|      | 31  | box    | Fastener - metal, for paper, metal, non sharp edges, 50 sets/box -<br>31 c/o LEGAL  | 48.00     | 1,488.00  |
|      | 9   | piece  | Fingertip Moistener - Non-Toxic, Hygienic, Long Lasting, 1 3/4oz ( FOR<br>CTO, HSO, LCR, CEO, CBAO, CVO) -<br>9 c/o LEGAL | 28.00     | 252.00    |
|      | 13  | bundle | Folder - Tagboard, for legal size documents ,100 pieces per pack -<br>13 c/o LEGAL  | 312.50    | 4,062.50  |

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have  
TERMS and CONDITIONS as contained at the  
back of this Purchase Order and I concur with all  
 Conforme: 

Very Truly yours  
  
**BENJAMIN B. MAGALONG**  
 CITY MAYOR