

Purchase Order

Supplier: TSB BAZAAR Address: 48-50 Magsaysay Avenue, Baguio City E-mail Address: n/a Telephone No.: 442-4363; 619-1312 TIN: VAT 144-435-431-000	P.O No.:38 Date: 4/21/2021 Mode of Procurement: Shopping 28
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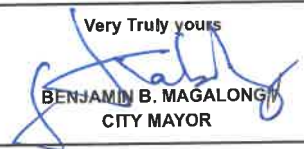
Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**
 Place of Delivery: **City General Services Office: Baguio City**
 Delivery Term: 20 Calendar Days
 Date of Delivery: Please input delivery date
 Payment Term: Please input payment term
Receipt of Purchase Order

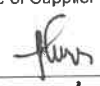
Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	OS c/o COA	50,131.84	50,131.84
	5	pack	Binder Ring - plastic, 25mm x 1.12m (1x44) - 10s 5 c/o COA	228.00	1,140.00
	5	pack	Binder Ring - plastic, 50mm x 1.12m (2x 44) - 10s 5 c/o COA	359.70	1,798.50
	60	ream	Bond Paper - Multipurpose, 80 gsm Size: 8.5 inches x 11 inches 60 c/o COA	182.83	10,969.80
	15	box	Clip Backfold - 25mm, 12 pieces per box - 15 c/o COA	14.08	211.20
	8	piece	Cutter - for general purpose, heavy duty, plastic - 8 c/o COA	31.63	253.04
	10	roll	Double Sided Tape - tissue type, clear color, 25mm, thickness: 120mic - 10 c/o COA	25.00	250.00
	1	box	Envelop - Documentary, 8.5 inches x 11 inches, 500 pcs per box - 1 c/o COA	717.60	717.60
	10	box	Fastener - metal, for paper, metal, non sharp edges, 50 sets/box - 10 c/o COA	90.28	902.80
	8	box	Folder - Legal size, white color, 100 pieces per box - 8 c/o COA	377.00	3,016.00
	3	pack	Folder - Size: 8 inches x 11 inches White color, 100 pcs per box - 3 c/o COA	325.00	975.00
	1	piece	Folder - Size: 8.5 inches x 11 inches Expanding, kraft board, for short documents - 1 c/o COA	325.00	325.00
	2	pack	Looseleaf Cover - Size: 8.5 inches x 11 inches PVC binding film 50 sets per bundle - 2 c/o COA	357.50	715.00

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:

CITY GENERAL SERVICES OFFICE
RELEASED

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier

 Date: 5-3-21