

City Government of Baguio
Purchase Order

POSTING

Supplier: TSB BAZAAR Address: 48-50 Magsaysay Avenue, Baguio City E-mail Address: n/a Telephone No.: 442-4363; 619-1312 TIN: VAT 144-435-431-000	P.O No.: 677 Date: 8/26/2021 Mode of Procurement: Shopping 155
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: **20** Calendar Days

Date of Delivery: Please input delivery date

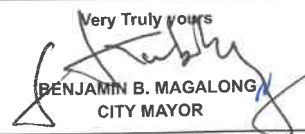
Payment Term: Please input payment term

Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Office Supplies c/o CTO	191,172.75	191,172.75
	10	piece	Clip Board - Hard Plastic, Thin, Transparent, Legal (8.5 x 13) - 10 c/o CTO	75.60	756.00
	5	piece	Cutter - for general purpose, heavy duty, plastic - 5 c/o CTO	31.65	158.25
	3	box	Envelope - Mailing, 500 pieces per box - 3 c/o CTO	236.60	709.80
	5	piece	Eraser - plastic or rubber, rectangular, for pencil - 5 c/o CTO	12.75	63.75
	28	box	Fastener - metal, for paper, metal, non sharp edges, 50 sets/box - 28 c/o CTO	93.75	2,625.00
	10	bundle	Folder - Tagboard, for legal size documents ,100 pieces per pack - 10 c/o CTO	367.50	3,675.00
	10	jar	Glue - all purpose, gross weight: min - 240g 10 c/o CTO	84.00	840.00
	10	piece	Marker - Permanent; Bullet Type - Black - Ordinary 10 c/o CTO	12.00	120.00
	5	piece	Marker - Permanent; Bullet Type - Blue - Ordinary 5 c/o CTO	12.00	60.00
	431	ream	Paper - Multicopy, 80gsm, size: 210mm x 297mm (A4) - 431 c/o CTO	185.00	79,735.00
	441	ream	Paper - Multicopy, 80gsm, size: 216mm x 330mm (Legal) - 441 c/o CTO	204.74	90,290.34
	10	box	Paper Clip - 33MM, 100 pieces per box or 52 grams (min.) (net of box) - 10 c/o CTO	8.50	85.00
	390	piece	Pen - Ballpoint, black - 390 c/o CTO	5.32	2,074.80
	390	piece	Pen - Ballpoint, blue - 390 c/o CTO	5.32	2,074.80

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier