

City Government of Baguio
Purchase Order

P.O No.:69
 Date: 4/28/2021
 Mode of Procurement: Shopping 21

Supplier: **TSB BAZAAR**
 Address: **48-50 Magsaysay Avenue, Baguio City**
 E-mail Address: **n/a**
 Telephone No.: **442-4363; 619-1312**
 TIN: **VAT 144-435-431-000**

Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: 20 Calendar Days

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	OS c/o CBO	84,421.56	84,421.56
	5	pack	Acetate - A4 size 210mm x 297mm, 200mic, 100 pcs/pack - 5 c/o BUDGET	375.00	1,875.00
	3	piece	Calculator - Electronic, 12 digits, tilt display, lcd screen - casio 3 c/o BUDGET	575.00	1,725.00
	20	piece	Clip - silver, bulldog, 3 inches (73mm) - 20 c/o BUDGET	10.83	216.60
	18	piece	Cutter - for general purpose, heavy duty, plastic - 18 c/o BUDGET	31.63	569.34
	2	unit	Data Storage - 16GB, USB 3.0, plug and play - sandisk 2 c/o BUDGET	330.00	660.00
	3	ream	Desk File - Three Layer File Organizer Document Paper Tray, Material: Metal and Barbed Wire, 27.5 cm x 35 cm x 29 cm, Black - 3 c/o BUDGET	555.00	1,665.00
	20	roll	Double Sided Tape - tissue type, clear color, 25mm, thickness: 120mic - 20 c/o BUDGET	25.00	500.00
	1	box	Envelope - Documentary, for legal size document, 500 pieces per box - 1 c/o BUDGET	1,017.50	1,017.50
	1	box	Envelope - Expanding, Kraft board, for legal size doc, 100 pieces per box - 1 c/o BUDGET	1,014.00	1,014.00
	2	box	Envelope - Mailing, 500 pieces per box - 2 c/o BUDGET	264.00	528.00
	1	piece	Eraser - Felt, for Blackboard or Whiteboard, 125mmx45mmx19mm - 1 c/o BUDGET	13.00	13.00
	22	box	Fastener - metal, for paper, metal, non sharp edges, 50 sets/box - 22 c/o BUDGET	90.28	1,986.16
	2	piece	Floor pad - floor polishing pad, color: white, size: 16 inches, shape: circle - 2 c/o BUDGET	575.00	1,150.00

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

CITY GENERAL SERVICES OFFICE

RELEASED

5-7-21

Very Truly yours

[Signature]
 BENJAMIN B. MAGALONG
 CITY MAYOR

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:

Signature over printed name of Supplier

[Signature]

[Handwritten marks and stamps]