

City Government of Baguio

**Purchase Order**

*POSTING*

Supplier: <b>UNIQUE PRINTING PRESS</b> Address: <b>#27 Legarda Road Con. M.H. Del Pilar Street, Baguio City</b> E-mail Address: <b>n/a</b> Telephone No.: <b>442-3447</b> TIN: <b>VAT 922 210 235 003</b>	P.O No.:2883 Date: 11/25/2020  Mode of Procurement: Small Value Procurement 1776
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: 15 Calendar Days

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

**Receipt of Purchase Order**

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Printing Services c/o CMO	105,000.00	105,000.00
	30000	set	LUMP/LOT - Printing of E-PLBS form 2 sizes Original copy 80 GSM colored 8.5 X 11 inches Duplicate copy 70 GSM grayscale 8.5 X 11 inches must be loose leaf for easier printing Note: 1. Please coordinate with Permits and Licensing Division for sample 2. Please see attached sample - 30000 c/o CMO	3.50	105,000.00
			Note:	<b>GRAND TOTAL</b>	<b>105,000.00</b>

(Total Amount In Words) **One hundred Five Thousand Pesos and 00/100**

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have  
TERMS and CONDITIONS as contained at the  
back of this Purchase Order and I concur with all  
 Conforme:

Very truly yours

*[Signature]*  
**BENJAMIN B. MAGALONG**  
 CITY MAYOR

Signature over printed name of Supplier

Date

**UNIQUE PRINTING PRESS**  
 # 27 Legarda Road Con. M.H. Del Pilar Street, Baguio City  
 TIN: 922-210-235-003  
 Tel. No. (074)442-3447  
 Fax No. (074)442-9932  
 EMAIL: uniquepress@gmail.com  
*12-3-20*  
*no file yet*