

City Government of Baguio

Purchase Order

POSTING

Supplier: XWORKS SALES AND SERVICES, INC. Address: Suite 602 National Life Bldg., 110 Session Road, Baguio City E-mail Address: xworks_inc@yahoo.com Telephone No.: 442-6695 TIN: VAT 006-220822-000	P.O No.: 3496 Date: 2/9/2021 Mode of Procurement: Direct Contract 0
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: 7 Calendar Days

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

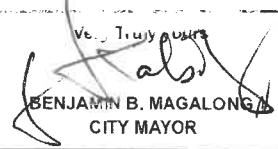
Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	PC- Fuji c/o CRO	96,000.00	96,000.00
	2	cartridge	Toner Cartridge - C (Cyan) - For Fuji Xerox machine model DCVII C2273 copier - 2 c/o CRO	12,000.00	24,000.00
	3	cartridge	Toner Cartridge - K (Black) - For Fuji Xerox machine model DCVII C2273 copier - 3 c/o CRO	8,000.00	24,000.00
	2	cartridge	Toner Cartridge - M (Magenta) - For Fuji Xerox machine model DCVII C2273 copier - 2 c/o CRO	12,000.00	24,000.00
	2	cartridge	Toner Cartridge - Y (Yellow) - For Fuji Xerox machine model DCVII C2273 copier - 2 c/o CRO	12,000.00	24,000.00
			Note:	GRAND TOTAL	96,000.00

(Total Amount In Words) **Ninety Six Thousand Pesos and 00/100**

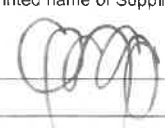
In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:


 BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier

Date


 2/15/21

City Government of Baguio
 Office of the City Mayor
 City General Services Office
 110 Session Road, Baguio City