

City Government of Baguio

Purchase Order

090
 Sir Tong

Supplier: XWORKS SALES AND SERVICES, INC. Address: Suite 602 National Life Bldg., 110 Session Road, Baguio City E-mail Address: xworks_inc@yahoo.com Telephone No.: 442-6695 TIN: VAT 006-220822-000	P.O No.: 3871 Date: 4/5/2021 Mode of Procurement: Shopping 16
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**
 Place of Delivery: **City General Services Office: Baguio City**
 Delivery Term: 7 Calendar Days
 Date of Delivery: Please input delivery date
 Payment Term: Please input payment term
Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	Ink-Plotter c/o CEO	290,000.00	290,000.00
	10	cartridge	Ink - C13T692100 for SC-T7270 plotter, Photo black, 700ml, for Epson - 10 c/o CEO	15,000.00	150,000.00
	8	cartridge	Ink - PFI-8107BK, black, for imagePROGRAF-671 - 110ml 8 c/o CEO	3,500.00	28,000.00
	8	cartridge	Ink - PFI-8107C, cyan, for imagePROGRAF-671 - 110ml 8 c/o CEO	3,500.00	28,000.00
	8	cartridge	Ink - PFI-8107M, magenta, for imagePROGRAF-671 - 110ml 8 c/o CEO	3,500.00	28,000.00
	8	cartridge	Ink - PFI-8107MBK, matte black, for imagePROGRAF-671 - 110ml 8 c/o CEO	3,500.00	28,000.00
	8	cartridge	Ink - PFI-8107Y, yellow, for imagePROGRAF-671 - 110ml 8 c/o CEO	3,500.00	28,000.00
			Note:	GRAND TOTAL	290,000.00

(Total Amount In Words) **Two hundred Ninety Thousand Pesos and 00/100**

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier

XWORKS SALES AND SERVICES, INC.

Date **APR 28 2021**
 Tel No 442-6695
