

City Government of Baguio

Purchase Order

XWORKS SALES AND SERVICES, INC. Suite 602 National Life Bldg., 110 Session Road, Baguio City Email Address: xworks_inc@yahoo.com Telephone No.: 442-6695 TIN: VAT 006-220822-000	P.O No.:4106 Date: 4/26/2021 Mode of Procurement: Direct Contract 0
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Gentlemen: **Please furnish this office the following articles subject to the terms and conditions contained herein.**

Place of Delivery: **City General Services Office: Baguio City**

Delivery Term: 7 Calendar Days

Date of Delivery: Please input delivery date

Payment Term: Please input payment term

Receipt of Purchase Order

Item	QTY	Unit	Description	Unit Cost	Amount
1	1	Lot	PC- Fuji c/o CBAO	206,400.00	206,400.00
	8	cartridge	Drum Cartridge - K,C,M,Y for DC VI 3370 - FUJI XEROX - 8 c/o CBAO	12,000.00	96,000.00
✓	3	bottle	Toner - For Fuji Xerox Docucenter VI C2271 Cyan - 3 c/o CBAO	12,000.00	36,000.00
✓	3	bottle	Toner - For Fuji Xerox Docucenter VI C2271 Magenta - 3 c/o CBAO	12,000.00	36,000.00
✓	3	bottle	Toner - For Fuji Xerox Docucenter VI C2271 Yellow - 3 c/o CBAO	12,000.00	36,000.00
✓	1	unit	Waste Toner Bottle - Waste Toner Bottle for DC VI 3370 - FUJI XEROX - 1 c/o CBAO	2,400.00	2,400.00
			Note: -	GRAND TOTAL	206,400.00

(Total Amount In Words) **Two hundred Six Thousand Four hundred Pesos and 00/100**

In case of Failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed

This is to certify that I have
TERMS and CONDITIONS as contained at the
back of this Purchase Order and I concur with all
 Conforme:

Very Truly yours

BENJAMIN B. MAGALONG
 CITY MAYOR

Signature over printed name of Supplier

EMAILED
 Date **4-30-21 2:47 pm**

